

# EMILY GUTMAN

PATTERN MAKER & TECHNICAL DESIGNER

## PROFILE

Pattern designer and seamstress with 20+ years of experience. Looking to work in the apparel industry as a pattern maker and technical designer. Highly motivated, fast learner, excellent communication and organization skills. Great at multi-tasking, time-management, planning, and always looking to make operations run more efficiently.

## EXPERIENCE

### PATTERN MAKER / WORKSHOP COORDINATOR

Lotta Jansdotter / June 2019 - Present

- Create sewing patterns and sample garments for ready-to-wear line (launching Spring 2021)
- Executed workshop registration/invoicing for Scandinavian Retreat in Åland.
- Oversaw lodging, transportation, and communication for attendees.

### PATTERN MAKER / STUDIO MANAGER

Mira Blackman / March 2019 - May 2020

- Technical pattern design and testing for new fashion line.
- Oversee training of new employees and developed training manual.
- Manage production calendar.
- Generate content for online store.
- Developed and implemented SKU system for online store.

### SEAMSTRESS / STUDIO ASSISTANT


Mira Blackman / April 2018 - February 2019

- Cutting, sewing, mending, and quality control of garments.
- Create displays for pop-up shops and craft markets.


### PHOTOGRAPHER / OWNER

Emily Takes Photos / 2007 - 2019


- Photographed and coordinated weddings, later with an emphasis on city hall elopements.
- Launched a collaboration with other local wedding vendors to serve city hall elopement clients with a one-stop-shop package.
- Marketing, social media, promotions.
- Bookkeeping, contracts, all office management
- Hired and managed team of associate photographers.


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## SKILLS

Adobe Illustrator, Photoshop, InDesign

Microsoft Word, Excel

CAD (introductory - Gerber and PadShare)

Industrial single-needle and overlock

Garment construction and alteration

Paper pattern drafting, muslin draping

Neat and detailed

Strong color skills

Meticulous and organized

Terrible joke teller

## EDUCATION

### ASSOCIATE OF ARTS / APPAREL DESIGN AND MERCHANDISING *Highest Honors*

College of Alameda, Alameda, Ca  
2017 - 2019

### BACHELOR OF ARTS / PHOTOGRAPHY

San Jose State University, San Jose, Ca  
2007 - 2010

### ASSOCIATE OF ARTS / LIBERAL ARTS

Cuesta College, San Luis Obispo, Ca  
2003 - 2005

## AWARDS

### DESIGN MERIT AWARD

Cohesive Coordinated Collection  
College of Alameda, 2019

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## EXPERIENCE CONTINUED

### ADVERTISING MANAGER

A Practical Wedding / 2011 - 2014

- Vetted new vendors to ensure they fit our readers' needs and ethos.
- Handled billing, booking, and ad renewals.
- Moderated vendor forum and maintained vendor relationships.
- Special project: helped to coordinate Yay New York! A Mass Reception to Celebrate Marriage Equality (weddings and reception) in New York City, August 2011

### EVENT COORDINATOR

NASA Ames Conference Center / 2007

- Managed and scheduled conference center events calendar.
- Coordinated with vendors for setup/breakdown, catering, AV, etc.
- Collaborated with security office to manage clearance of foreign nationals.

### ASSISTANT MANAGER

Beauty Unlimited / 2003 - 2005

- Assisted manager with scheduling, training, and other personnel dealings
- Managed inventory levels of retail products.
- Supervised in-store merchandising.

## REFERENCE



#### LOTTA ANDERSON

Owner/Designer  
Lotta Jansdotter  
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#### MARION MAYNOR

Owner/Designer  
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#### ORGETORIX J. ROUNDTREE

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#### DEREK PIAZZA

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